



Listowel Wingham Hospitals Alliance

Board of Directors Meeting Minutes

Wednesday, June 10, 2026
WDH Boardroom / Microsoft Teams

PRESENT	Stacey Ash	Sheena Haines	STAFF PRESENT	Rhonda Scheeringa
	Derek Mendez	Susan McLaughlin (v)		Dawood Amjad
	Kailey Fallis	Dr. Stephen Vander Klippe		Melissa Scott
	Mike Miller (v)	Dr. Terry Suggitt		
	Jessica Weber (v)	Esther Millar		
	Garrett Topic	Justine Leslie		
	Monica Dey (v)	Laura Phillips (V)		
	Erin Hall	Rosalea Beyersbergen (v)		
	Mark Foxton			
ABSENT			GUESTS	
REGRETS		Dr. Sean Henderson	REGRETS	

1. CALL TO ORDER

1.1 Quorum

Chair S. Ash called the Board of Directors meeting to order at 1730 hours.

1.2 Declaration of Conflict of Interest

There were no conflicts of interest declared.

1.3 Land Acknowledgment – M. Miller

1.4 Approval of Agenda

Moved by: K. Fallis

Seconded by: G. Topic

THAT the LWHA Board of Directors approves the Agenda for Wednesday, June 10, 2026, as circulated.

MOTION: CARRIED

1.5 Chief Executive Officer Update

The Chief Executive Officer provided a brief update regarding an email issued earlier that day concerning laboratory services. Confusion regarding laboratory services is being clarified, and a standardized communication process is being developed. Follow-up with the Medical Advisory Committee and Medical Staff Association will occur on Monday.

2. PREVIOUS MINUTES

2.1 Approval of Previous Meeting Minutes

Moved by: M. Foxton

Seconded by: M. Miller

THAT the LWHA Board of Directors approves the previous Board of Directors Meeting Minutes of Wednesday, June 10, 2026, as circulated.

MOTION: CARRIED

3. CONSENT AGENDA MATTERS

3.1 Approval of Consent Agenda Items

Moved by: D. Mendez

Seconded by: K. Fallis

THAT the LWHA Board of Directors approves the following Consent Agenda reports as circulated:

- Public Expense Reporting: October 2025 – March 2026
- Executive Committee Meeting Minutes of May 20, 2026
- Board Meeting Evaluation – May 2026

https://www.surveymonkey.com/stories/SM-f_2Bdm94TPCEpmcwuOJtiNKw_3D_3D/

MOTION: CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 2026-2027 Professional Staff Reappointments

The Board is advised that the motion respecting the 2026/27 Professional Staff Reappointments was approved by email resolution on June 2, 2026.

***THAT** the LWHA Board of Directors approves the reappointment of the medical staff per the attached listings to the Listowel Memorial Hospital and Wingham and District Hospital.*

4.2 Sub-Committee Evaluation Discussion – K. Fallis & S. McLaughlin

The Sub-Committee Evaluation results that included the feedback from administration staff were reviewed. The Board acknowledged workload and capacity considerations, which will be considered in future committee planning and evaluation.

4.3 Two-Year Budget Statements – D. Amjad

The two-year budget statements for Listowel Memorial Hospital and Wingham & District Hospital were presented. Budget assumptions included a 3% increase in revenue, a 2.25% increase in compensation, and a 2.5% increase in non-compensation expenses. It was noted that the projections do not include one-time funding.

Discussion focused on future cash flow reporting, with the Board requesting a more detailed monthly presentation that reflects known spending patterns, payroll cycles, and anticipated cash flow pressures throughout the year to support governance oversight and financial planning. The Board was advised that inter-site repayments will continue through scheduled installments, with transfers between sites managed as operationally required. The Ministry will continue to be kept

informed of any funding challenges. An updated cash flow report will be presented to the Resources & Audit Committee in September and brought forward to the Board. It will also form part of the annual budget process going forward.

The Board also requested that future reporting include Ministry funding correspondence to support governance oversight.

Moved by: D. Mendez

Seconded by: M. Foxton

THAT the LWHA Board of Directors accepts the submitted 2-year budget statement for Listowel Memorial Hospital.

MOTION: CARRIED

Moved by: S. Haines

Seconded by: M. Foxton

THAT the LWHA Board of Directors accepts the submitted 2-year budget statement for Wingham and District Hospital.

MOTION: CARRIED

4.4 Twelve-Month Cash Flow – D. Amjad

Moved by: G. Topic

Seconded by: S. McLaughlin

THAT the LWHA Board of Directors accepts the submitted 1-year cash flow statement for Listowel Memorial Hospital and requests a monthly cash requirement report to the end of the fiscal year.

MOTION: CARRIED

Moved by: S. Haines

Seconded by: M. Foxton

THAT the LWHA Board of Directors accepts the submitted 1-year cash flow statement for Wingham and District Hospital and requests a monthly cash requirement report to the end of the fiscal year.

MOTION: CARRIED

Moved by: D. Mendez

Seconded by: G. Topic

THAT the LWHA Board of Directors requests that the management team present a budget for the fiscal year that includes: income and expenditure statements, balance sheet, cash flow statement, and a monthly cash requirement report.

MOTION: CARRIED

5. MATTERS REQUIRING DECISION: NEW BUSINESS

5.1 Sub-Committee Report: Governance & Ethics – K. Fallis

5.1.1 Committee Update – K. Fallis

- Committee Update – May 20, 2026
- Minutes – May 20, 2026 (attached)
- Consent to Act as Director – Mark Foxton

- Consent to Act as Director – Jessica Weber
- Appointment of New Directors
- Board of Directors – Executive Appointments

Recommendations regarding the appointments of Mark Foxton and Jessica Weber as Directors and the Board Executive were reviewed. It was noted that the one-year term for Jessica Weber supports balanced Board term expiries.

Board members were reminded to minimize the use of "Reply All" when responding to administrative emails to reduce unnecessary email volume.

Moved by: M. Foxton

Seconded by: S. McLaughlin

THAT the LWHA Board of Directors receives the update from the Governance & Ethics Committee and approves the Committee minutes from May 20, 2026.

MOTION: CARRIED

5.1.2 Board of Directors – Assign New Member Mentorship – K. Fallis

This item was deferred to the In Camera session.

5.2 Sub-Committee Report: Resource & Audit – G. Topic

- Committee Update – June 4, 2026
- Minutes – June 4, 2026 (attached)
- Auditor's Report
- Approve Year-End Audited Financial Statements
- Auditor Appointment

The Committee reported on its review of the draft audited financial statements. The Committee reported that both hospitals ended the year with operating surpluses and stable cash positions. It was further advised that the one-time Ministry funding remains recorded as a liability pending future Ministry direction.

The Committee reported on the completion of its review of proposals for external audit services, identifying Seebach & Company as the preferred proponent.

Discussion emphasized the importance of maintaining financial stability given ongoing uncertainty surrounding one-time funding and future Ministry funding decisions, while recognizing that strategic planning will guide future service investments and resource allocation.

Moved by: K. Fallis

Seconded by: D. Mendez

THAT the LWHA Board of Directors receives the update from the Resource & Audit Committee and approves the Committee minutes from June 4, 2026.

MOTION: CARRIED

5.3 Broader Public Sector Accountability Act Attestations – E. Millar

5.3.1 LMH Attestation 2025-2026

A single-source purchase from a U.S. supplier during the previous year was appropriately

documented and complied with the applicable requirements.

Moved by: S. Haines

Seconded by: M. Miller

THAT the LWHA Board of Directors approves the Broader Public Sector Accountability Act Attestation for the Listowel Memorial Hospital as presented.

MOTION: CARRIED

5.3.2 WDH Attestation 2025-2026

Moved by: S. Haines

Seconded by: D. Mendez

THAT the LWHA Board of Directors approves the Broader Public Sector Accountability Act Attestation for the Wingham & District Hospital as presented.

MOTION: CARRIED

5.4 Hospital Service Accountability Agreement Declarations of Compliance – E. Millar

5.4.1 HSAA Section 8.6

It was noted that the current Hospital Service Accountability Agreement remains in effect pending renegotiation.

5.4.2 Declaration of Compliance 2025-2026 – LMH

Moved by: E. Hall

Seconded by: M. Miller

THAT the LWHA Board of Directors, after making inquiries of the Chief Executive Officer and other appropriate officers of the Listowel Memorial Hospital, and subject to any exceptions identified on Appendix 1 to the Declaration of Compliance, to the best of the Board's knowledge and belief, the Listowel Memorial Hospital has fulfilled its obligations under the Hospital Service Accountability Agreement in effect during the Applicable Period and has received the required reports referred to in Section 8.6 of the HSAA.

MOTION: CARRIED

5.4.3 Declaration of Compliance 2025-2026 - WDH

Moved by: E. Hall

Seconded by: D. Mendez

THAT the LWHA Board of Directors, after making inquiries of the Chief Executive Officer and other appropriate officers of the Wingham and District Hospital, and subject to any exceptions identified on Appendix 1 to the Declaration of Compliance, to the best of the Board's knowledge and belief, the Wingham And District Hospital has fulfilled its obligations under the Hospital Service Accountability Agreement in effect during the Applicable Period and has received the required reports referred to in Section 8.6 of the HSAA.

MOTION: CARRIED

6. MATTERS FOR DISCUSSION

6.1 No Matters for Discussion

7.	INFORMATION ONLY ITEMS
7.1	<u>No Information Only Items</u>
8.	OTHER BUSINESS
8.1	<u>Ontario Health Hospital Reports on Consultant use 2025-2026 (LMH & WDH)</u> This item was removed from the Consent Agenda for further discussion. The Board requested that additional information be shared to provide greater context for non-competitive consultant procurements, including the duration, scope and estimated value of the contracts. Approval of the report was deferred to the June 24, 2026 meeting.
9.	IN-CAMERA SESSION
	Moved by: S. Haines Seconded by: G. Topic THAT the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain. <u>MOTION: CARRIED</u>
10.	RESOURCES & INFORMATION
11.	OTHER BUSINESS
11.1	<u>In-Camera Motions</u> Moved by: G. Topic Seconded by: S. McLaughlin THAT the LWHA Board of Directors approves the Agenda for Wednesday, June 10, 2026 and the following Consent Agenda reports be received as amended. • Board of Directors In-Camera Meeting Minutes of May 27, 2026 • Governance & Ethics In-Camera Meeting Minutes of May 20, 2026 <u>MOTION: CARRIED</u> Moved by: M. Miller Seconded by: M. Foxton THAT the LWHA Board of Directors receives the update from the Executive Committee and approves the Committee in-camera minutes from May 20, 2026. <u>MOTION: CARRIED</u> Moved by: S. McLaughlin Seconded by: M. Dey THAT the LWHA Board of Directors receives and accepts the performance evaluation summaries for the LMH Chief of Staff, WDH Chief of Staff, and the LWHA Chief Executive Officer (CEO). <u>MOTION: CARRIED</u> Moved by: K. Fallis Seconded by: D. Mendez THAT the LWHA Board of Directors approves the Chief Executive Officer's (CEO) progress report on the 2025-2026 Goals and Objectives.

MOTION: CARRIED

Moved by: S. McLaughlin

Seconded by: M. Miller

THAT the LWHA Board of Directors approves the Chief Executive Officer's (CEO) 2026 to 2027 Goals & Objectives.

MOTION: CARRIED

Moved by: S. Haines

Seconded by: G. Topic

THAT the LWHA Board of Directors accepts the recommendation of the Governance & Ethics Committee for the nomination of Patricia Lyons, Morten Jakobsen, and Dan Murtha for a three-year term ending in 2029.

MOTION: CARRIED

Moved by: K. Fallis

Seconded by: S. Haines

THAT the LWHA Board of Directors approves option 3 in the briefing note related to the physician relations update.

MOTION: CARRIED

Moved by: D. Mendez

Seconded by: E. Hall

THAT LWHA Board of Directors approves the Executive Compensation Briefing note as discussed.

MOTION: CARRIED

11.2 Next Meeting

- Wednesday, June 24, 2026
- WDH Boardroom / Microsoft Teams
- 1730 Hours

12. ADJOURNMENT

Moved by: G. Topic

Seconded by: S. Haines

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 21:06.

MOTION: CARRIED

13. BOARD ONLY

Stacey Ash, Chair

Esther Millar, Secretary