# Listowel Wingham Hospitals Alliance
# Board of Directors Meeting
**Wednesday, October 26, 2022**
WebEx / WD Boardroom / LM Outpatient Building

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| **PRESENT:** | Doug Miller, Chair | Justine Leslie | **STAFF** | Rhonda Scheeringa |
| | Karl Ellis | Dr. T. Suggitt | | Barb Major-McEwan |
| | Dale Gilchrist | Dr. S. Vander Klippe | | Meghan Martin |
| | Sheena Haines | Penny Mulvey | | Wendy Dekoning |
| | Susan McLaughlin | Stacey Ash | | Marilyn Gibson |
| | Stacey Ash | Conor O'Keefe | | |
| | Claude Leroux | | | |
| | | | | |
| | | | **PATIENT REP** | |
| **ABSENT:** | Dr. D. Gateman | Rosalea Beyersbergen | **GUESTS:** | |
| **REGRETS:** | Janny Pape | Rick Boisvert | **REGRETS:** | Rosemary Rognvaldson |
| | Jes Weber | | | |

## 1. CALL TO ORDER and WELCOME

Chair D. Miller called the meeting to order at 1830 hours.

## 2. APPROVAL OF AGENDA AND CONSENT AGENDA

**Moved by: S. Ash** **Seconded by: D. Gilchrist**

**THAT** the LWHA Board of Directors approves all motions formally passed in the Committee of the Whole meeting, the Agenda for Wednesday, October 26, 2022, and the following Consent Agenda reports be received as circulated.

- Board of Directors Meeting Minutes of September 28, 2022
- Board of Directors Special Meeting Minutes of September 28, 2022
- WDH Foundation
- LMH Foundation
- Executive Committee Meeting Summary
- Strategic Planning Committee Meeting Summary

**MOTION: CARRIED**

## 3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

## 4. BOARD EDUCATION: CERNER PHASE II HEALTH INFORMATION SYSTEM – J. LESLIE, B. MAJOR-MCEWAN

- OneChart is the project that moves paper charts to electronic charts.
- W. Dekoning and M. Gibson joined the meeting as LWHA's Clinical Informatics Specialists.
- In order to manage a project of this size, it has been broken down to phases (currently in phase 1).
- This is an essential component of hospital operations. Right now, LWHA uses paper and electronic documentation, creating gaps.
- Moving forward now will ensure that LWHA has a seat at the decision making table.

- Increasing patient access to their own personal health information is a priority.
- This will enhance quality and safety.
- Important to continue to move forward and keep up with peers.
- In comparison, it will cost LWHA less than its peers to achieve full clinical documentation.
- Assumptions used to budget the modules include all core costs shared based on HIS allocation, abd any reallocation of costs will be spread to all sites participating.
- Overall cost for LMH would be $986,000; for WDH would be $917,000. Proposed funding include deferred contributions, Small Rural and Northern, and Working Capital.
- The implications of opting out include phase 2 costs being higher.
- K. Ellis noted that it will cost more to operate the current system if not participating.
- D. Miller asked about optional modules between two hospitals. J. Leslie stated that most are common with the exception of the OB module.
- S. Ash asked whether this improves information sharing with other hospitals. Dr. Suggitt said that it lessens the amount of paperwork that goes between hospitals.
- S. Ash noted that the Strategic Planning meeting discussed this, and asked whether this is a life long commitment. Dr. Suggitt noted that it's expensive to change. K. Ellis added that there are three systems within our region, but leadership from Ontario Health would be beneficial for information sharing.
- S. McLaughlin asked whether upgrades were budgeted for. J. Leslie was unsure but will take forward the concerns to the negotiation table.
- Dr. Vander Klippe confirmed with J. Leslie that the Anesthesia and Voice Text dictation systems were in fact core items.
- S. McLaughlin asked whether LWHA is able to establish its own care templates. W. Dekoning confirmed that LWHA can adapt these for its own clinical needs.

## 5. NEW BUSINESS / DECISIONS AND REPORTS

**5.1 VP of Clinical Services and Quality Report – J. Leslie**

- J. Leslie recognized the staff at both hospitals for managing the COVID 19 outbreaks in October.
- Cross training nurses at both sites is underway.
- Dr. Vander Klippe noted that he is looking forward to learning the outcome of the document auditing.
- Dr. Vander Klippe asked about COVID testing, particularly for pre-surgical cases. J. Leslie explained that LWHA will either utilize a self-swabbing program for PCR tests, or engage with the Family Health Team if they have availability to offer testing. Dr. Vander Klippe questioned the reliability of self-swabbing.
- S. Ash asked whether labs or pharmacies could be engaged. While this has been shared with the Ministry, they do not have the actual link that does the testing.
- The nursing workforce strategy isshowing promising results in Listowel, so far. New schedule will pull staff from float shifts to cover vacancies.
- The Surgical Services group is building a stronger alliance partnership.

**5.2 President and CEO Report – K. Ellis**

- K. Ellis provided an update on the ER services in the South West. Urgent Care has become a consideration for SBGHS and HPHA sites.
- K. Ellis recognized Dr. Suggitt, Dr. Vander Klippe, J. Leslie and S. Digiovanni for their work with lab staffing, following a discussion around whether the ED's could operate without lab staff on site.
- Feedback has been received from the Ministry regarding the LMH redevelopment proposal. Will

seek a capital grant to renovate LMH or build a new hospital. K. Ellis will connect with Matthew Rae to ensure that he's advocating on behalf of the community.

- K. Ellis shared that Accreditation Canada is unwilling to offer a 'light' service for the HPA OHT joint accreditation.
- The WDH CT project is underway. There is space identified across from DI, so ultrasound will need to move down the hallway. Dr. Vander Klippe was supportive of utilizing the DI space for the CT.
- D. Gilchrist asked what Dr. Butcher's services have historically cost. K. Ellis explained that he is paid $8,000 between eight hospitals. He is now seeking $12,000 from each of these eight hospitals. This quote exceeds LWHA's usage. Dr. Vander Klippe and K. Ellis agreed that this is an opportunity to optimize the service at a higher cost.

**5.3 Bill 7 – K. Ellis**

- To date, this has not been employed at LWHA.
- This information is provided by Home and Community Care to patients.

**5.4 Briefing Note: Fisher Clinic Expansion – K. Ellis**

- K. Ellis included the drawings in the meeting package.
- Preliminary construction costs are expected at $8 million.
- The LMHF is supportive of this project and would need to undertake a $2.5 million campaign.
- S. Ash added that the LMHF recognized the value of this community asset.
- D. Gilchrist asked whether a new hospital would be built on the existing site, and how important is the proximity of the clinic to the hospital. K. Ellis unsure of where a new hospital would be constructed, but likely on a green field nearing the edge of Listowel. There is great value in having the physician spaces adjacent to the hospital.

**Moved by: S. Ash** **Seconded by: S. McLaughlin**

**THAT** the LWHA Board of Directors supports the project and financing plan to expand the Fisher Family Primary Care Centre and authorizes the hospital leadership to negotiate:

- Terms with Walter Fedy Architects
- Rents and lease agreements with tenants
- Potential loan financing with lenders

**MOTION: CARRIED**

## 6. CLOSED IN CAMERA SESSION

The in-camera minutes are under separate cover.

**Moved by: D. Gilchrist** **Seconded by: P. Mulvey**

**THAT** the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain.

**MOTION: CARRIED**

## 7. HURON PERTH ONTARIO HEALTH TEAM

**Health Matters Newsletter**

- Not discussed.

**Accountability Structure**

- This outlines how the committees are expected to work together.

## 8. BOARD RECOGNITION OF QUALITY IMPROVEMENT

- C. O'Rourke acknowledged the role of Infection Control in outbreak management. K. Ellis and J. Leslie recognized D. Woodward (Occupational Health and IPAC Coordinator) for her engagement, along with staff for catching the outbreaks quickly.
- P. Mulvey thanked the staff for their dedication.
- S. Ash acknowledged the leadership and Board that supported the LMHF gala. The wine donation from the Board members raised over $2,000.

## 9. CORRESPONDENCE

**Letter to Ontario Health**

- Susan deRyk and Matt Anderson acknowledged the letter.
- K. Ellis expressed disappointment at the level of expertise that's responsible for operating the Ontario Healthcare System.

## 10. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING

- A summary of this meeting will be emailed.
- The Board Education slides will be emailed.

## 11. DATE OF NEXT MEETING

- Wednesday, November 30, 2022
- WebEx / WDH Board Room / LM Outpatient Building
- 1700 Hours

## 12. MEETING EFFECTIVENESS EVALUATION

- Webex worked well.
- S. McLaughlin acknowledged D. Miller's effective chairing of the meeting.

## 13. BOARD ONLY

## 14. ADJOURNMENT

**Moved by: D. Gilchrist** **Seconded by: S. McLaughlin**

**THAT** there being no further business the LWHA Board of Directors meeting be adjourned at 1956 hours.

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D. Miller, Chair Karl Ellis, Secretary