

Listowel Wingham Hospitals Alliance
Board of Directors Meeting Minutes
Wednesday, November 26, 2025
WDH Boardroom / Microsoft Teams

PRESENT	Susan McLaughlin (V)	Sheena Haines	STAFF PRESENT	Justine Leslie
	Jes Weber (V)	Rosalea Beyersbergen		Rhonda Scheeringa
	Mark Foxton	Dr. Terry Suggitt		Melissa Scott
	Monica Dey	Erin Hall		Jodi Houston
	Stacey Ash	Dr. Stephen Vander Klippe		Nikki Lobsinger
	Esther Millar	Dr. Sean Henderson		Stacey Bailey
	Mike Miller			
			PATIENT REP	
ABSENT			GUESTS	
REGRETS	Laura Phillips	Derek Mendez	REGRETS	
	Kailey Fallis			

1. CALL TO ORDER

1.1 Quorum

- Chair S. Ash called the Board of Directors meeting to order at 1700 hours.

1.2 Declaration of Conflict of Interest

- The S. Ash declared a conflict of interest and will be excused for Item 2.1.

1.3 Approval of Agenda

Moved by: G. Topic

Seconded by: M. Dey

THAT the LWHA Board of Directors approves the Agenda for November 26, 2025 as circulated, with the amendment that Item 7.6 (WDH Chief of Staff Report) be moved to the In-Camera session.

MOTION: CARRIED

1.4 In-Camera Session

Moved by: S. Haines

Seconded by: G. Topic

THAT the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain.

MOTION: CARRIED

2. PATIENT STORY

2.1 Patient Story – In-Camera

3. CONSENT AGENDA MATTERS

3.1 Approval of Previous Meeting Minutes & Consent Agenda Items

Moved by: M. Dey

Seconded by: M. Miller

THAT the LWHA Board of Directors approves the previous Board of Directors Meeting Minutes of Wednesday, October 29, 2025, as circulated and the following Consent Agenda items:

- Board Meeting Evaluation – October 2025
- Draft Meeting Schedule (attached)
- Medical Staff Privileges for October 2025 (attached)
- OHA Correspondence (attachments)
 - OHA Letter
 - OHA Key Messages on HSSP

MOTION: CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 No Business Arising from Previous Minutes

5. MATTERS REQUIRING DECISION: NEW BUSINESS

5.1 No Matters Requiring Decision: New Business

6. MATTERS FOR DISCUSSION

6.1 No Matters for Discussion

7. INFORMATION ONLY ITEMS

7.1 Senior Team Report – E. Millar – In-Camera

7.2 Senior Team Report – J. Leslie & R. Scheeringa

Justine noted a correction to Item 3, indicating that the term “reconciliation” should be replaced with “recognition”. She also advised that Zak Ashley, CNL, has temporarily assumed the role of Manager of Patient Care, and that, in light of recent staffing changes, department initiatives and priorities are being reassessed.

Rhonda highlighted the success of the EIDA-R Skills Day, noting a 91% participation rate.

7.3 Sub-Committee Reports: Community Relations, Communications & Strategy Committee – S. Ash

The Committee reported that its second meeting was held earlier than scheduled due to a lack of quorum at the initial session. The Committee reviewed its Terms of Reference as part of a broader effort to ensure consistency across all Board committees.

Brady provided a presentation on community engagement, outlining ongoing efforts to support long-term community trust.

As the current strategic plan concludes in 2026, preliminary discussion has begun regarding priorities for the 2027-2030 planning cycle. The Q2 progress update was presented and approved, with quarterly reporting continuing.

It was noted that the Strategic Dashboard will continue to be reviewed by the Committee and will also be pulled forward for clearer review by the Board.

In addition, future Committee minutes will be included in the Board package to provide fuller context for Board consideration.

7.4 Sub-Committee Reports: Finance & Audit Committee – M. Miller – IN CAMERA

7.5 LMH Chief of Staff Report – Dr. Suggitt

Dr. Suggitt reported that Emergency Department coverage at Listowel Memorial Hospital is secured through New Year's Eve. Two to three regular locums are now covering consistent shifts, reducing reliance on the Emergency Department Locum Program (EDLP) and minimizing the need for last-minute coverage.

It was also reported that the hospitalist program has transitioned to being administered by the hospital rather than by the physicians.

At the recent Regional Medical Leaders meeting, discussion focused on surge planning in advance of respiratory season, including the development of a proposed Green/Yellow/Red framework to help guide repatriation discussions with tertiary centres.

8. OTHER BUSINESS

8.1 Board Education – Inclusive Language Presentation & Guide – N. Lobsinger & S. Bailey

The Board received the opening message from the EIDA-R Skills Day to support understanding of the purpose and impact of the training. Nikki and Stacey presented the Language Guide, emphasizing that inclusion extends beyond policy and reflects a mindset grounded in equity, belonging, and shared growth.

9. IN-CAMERA SESSION

9.1 Move to In-Camera

Moved by: E. Hall

Seconded by: S. McLaughlin

THAT the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain.

MOTION: CARRIED

9.2 Motions from In-Camera

Moved by: G. Topic

Seconded by: S. McLaughlin

THAT the LWHA Board of Directors accepts all recommendations from the in-camera session.

MOTION: CARRIED

10. DATE OF NEXT MEETING

- ♦ Wednesday, January 29, 2026
- ♦ LMH Sarah Ave Building / Microsoft Teams
- ♦ 1730 Hours

11. ADJOURNMENT

Moved by: Consensus

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 2030 hours.

MOTION: CARRIED

12. | BOARD ONLY

Stacey Ash, Chair

Esther Millar, Secretary