Listowel Wingham Hospitals Alliance
Board of Directors Meeting Minutes
Wednesday, September 24, 2025
WDH Boardroom / Microsoft Teams

PRESENT	Stacey Ash, Chair	Derek Mendez	**STAFF PRESENT**	Gaurav Bansal
	Sheena Haines	Mark Foxton		Rhonda Scheeringa
	Monica Dey	Rosalea Beyersbergen		Jade DeVries
	Garrett Topic	Mike Miller		Melissa Scott
	Jessica Weber (V)	Susan McLaughlin (V)		
	Laura Phillips (V)	Erin Hall		
	Dr. S. Vander Klippe	Dr. T. Suggitt		
	Justine Leslie	Esther Millar		
			PATIENT REP	
ABSENT			**GUESTS**	Nicole Beswitherick (V)
REGRETS	Kailey Fallis		**REGRETS**	

1. CALL TO ORDER

1.1 Quorum

- Chair S. Ash called the Board of Directors meeting to order at 1701 hours.

1.2 Declaration of Conflict of Interest

- There were no conflicts of interest declared.

1.3 Approval of Agenda

Moved by: Sheena Haines **Seconded by: Rosalea Beyersbergen**

THAT the LWHA Board of Directors approves the Agenda for Wednesday, September 24, 2025 as circulated.

MOTION: CARRIED

2. PATIENT STORY

2.1 No Patient Story

3. CONSENT AGENDA MATTERS

3.1 Approval of Previous Meeting Minutes

Moved by: Monica Dey **Seconded by: Mike Miller**

THAT the LWHA Board of Directors approves the previous Committee of the Whole and Board of Directors Meeting Minutes of Wednesday, May 28, 2025 as circulated.

MOTION: CARRIED

3.2 Approval of Consent Agenda Items

- Board Meeting Schedule 2025-2026 was pulled from the Consent Agenda, to be discussed during item 5.2 Election of Sub-Committee Membership.

Moved by: Garrett Topic **Seconded by: Erin Hall**

THAT the LWHA Board of Directors approves the following Consent Agenda reports as circulated:

- LMH Foundation Report
- WDH Foundation Report
- Professional Staff Performance Monitoring and Quality Assurance Policy & Performance Review Form

MOTION: CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 No Business Arising from Previous Minutes

5. MATTERS REQUIRING DECISION: NEW BUSINESS

5.1 IDEA Ethical Decision-Making Framework – E. Millar

- The IDEA Ethical Decision-Making Framework is a combination of IDEA and Accountability for Reasonableness, the two most commonly used frameworks in healthcare; the Ethics Committee reviewed the framework in detail prior to recommendation to the Board.

Moved by: Sheena Haines **Seconded by: Susan McLaughlin**

THAT the LWHA Board of Directors approves adoption of the IDEA Ethical Decision-Making Framework.

MOTION: CARRIED

5.2 Election of Sub-Committee Membership – S. Ash & D. Mendez

- Proposed membership for each sub-Committee was circulated via email; draft Terms of Reference were shared, and will be reviewed at each Committees' initial meeting. E. Millar verbally updated the Board on the current Quality Committee draft Terms of Reference.
- All staff will be ex-officio, non-voting members within each Terms of Reference, and the Chiefs of Staff will be invited to attend any Committee meeting where quality and/or patient care is discussed. Language within all Terms of Reference will note Committees to be responsible for recommending courses of action, with the Board to provide final approval.
- To ensure transparency, the Chiefs of Staff will be invited to attend the Resources and Audit Committee at the discretion of the Chair, or at their request. Including the Executive Director of the Family Health Team as a member of the Quality Committee will be recommended.
- The Board Meeting Schedule 2025-2026 includes suggested cadences for each Committee meeting based on Ministry and reporting deadlines, where applicable; D. Mendez expressed concern that the draft schedule has not lessened the Board's workload, as was the intent of the new structure. Initial meetings of the Quality and Resources and Audit Committees will be scheduled for October; a list of Ministry and reporting deadlines will be shared with the Board so meeting cadences can be discussed.
- The Board Chair, Vice Chair and S. McLaughlin will be members of the LMH Redevelopment Committee. Incorporating a community member with planning and/or municipal experience would also be beneficial; the Committee will need to determine whether a physician holding both emergency department and inpatient privileges is desired.

6. MATTERS FOR DISCUSSION

6.1 <u>LWHA Strategic Goals and Objectives: Q1 Report (April-June, 2025) – E. Millar</u>

- Achieving a balanced budget and supply chain reductions were noted to be LWHA's most at risk strategic objectives; all other targets are on track for completion.

Moved by: Mike Miller **Seconded by: Monica Dey**

THAT the LWHA Board of Directors accepts the Strategic Goals and Objectives Q1 Report as presented.

<u>MOTION: CARRIED</u>

6.2 <u>LWHA Board Balanced Scorecard – E. Millar</u>

- Metrics embedded in the draft scorecard include targets required by the Ministry and Hospital Services Accountability Agreements. Patient engagement data is based on results of patient feedback surveys, and currently displayed in an overall annual engagement score; specific targets may be identified once LWHA has onboarded to the Qualtrics platform.
- The Quality, Patient Experience and Social Accountability Committee will determine quality and services metrics, with the Resources and Audit Committee to set metrics for people and finance; data on patients that leave without being seen, and medication errors, will also be added.

7. INFORMATION ONLY ITEMS

7.1 <u>Senior Team Report – E. Millar, J. Leslie, G. Bansal, R. Scheeringa</u>

- In partnership with Ontario Health atHome, LWHA is trialing a program that will allow patients to have intravenous antibiotics administered in their home by Home and Community Care; this will greatly benefit patients who are eligible for the program.
- Joint master services planning between Huron Perth Hospitals Alliance, Huron Health Systems and LWHA has begun; the Request for Proposal has been awarded, with work to begin in October.
- All staff will receive Equity, Inclusivity, Diversity and Anti-Racism training this fall, and significant work is underway to reduce leadership stress at LWHA.
- WDH's cash advance request is sitting with the Ministry; a request for line of credit extension has also been submitted.

7.2 <u>Sub-Committee Reports: Executive Committee – S. Ash</u>

- In August, the Executive Committee presented a recommendation for Erin Hall to join the Board of Directors, and discussed Ministry submissions; S. Ash expressed appreciation for the Executive Committee and Board members being available to meet on short notice this summer.

7.3 <u>Huron Perth Hospital Board Chair Meeting Report – S. Ash</u>

- The Chairs and Vice Chairs of Huron Perth Hospitals Alliance, Huron Health Systems and LWHA met to discuss areas of collaboration that will support all communities, and benefit each organization. A Joint Board Advance of the three organizations is scheduled for November 1.

8. OTHER BUSINESS

8.1 <u>No Other Business</u>

9. IN-CAMERA SESSION

Moved by: Sheena Haines **Seconded by: Derek Mendez**

THAT the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain.

MOTION: CARRIED

10. DATE OF NEXT MEETING

- Wednesday, October 29, 2025
- LMH Sarah Ave Building / Microsoft Teams
- 1700 Hours

11. ADJOURNMENT

Moved by: Sheena Haines **Seconded by: Rosalea Beyersbergen**

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 1922 hours.

MOTION: CARRIED

12. BOARD ONLY

____________________________________ ____________________________________

Stacey Ash, Chair Esther Millar, Secretary