

JOB POSTING – Listowel Site

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POSITION POSTING # L25-80 - Existing Vacancy
LOCATION: Listowel, Ontario
POSITION: Registered Pharmacy Technician
UNIT: Pharmacy
STATUS: Part-time
START DATE: As soon as possible
SALARY RANGE: \$33.93 - \$39.12 (5 step grid based on experience)

POSITION SUMMARY:

The Registered Pharmacy Technician will follow established policies and procedures in entering, dispensing and compounding prescription medicine to inpatients (and some outpatients), to maintain drug pharmacy and automated dispensing unit inventory, narcotic and controlled inventory according to the Narcotic & Controlled Act, and per Ontario College of Pharmacy dispensed accurately (double checked) to provide a safe and effective medication service to our patients.

QUALIFICATIONS:

- Pharmacy Technician diploma, plus certification required.
- Registration with the Ontario College of Pharmacy.
- 6 months to 1-year related experience required.

EFFORT:

- Moderate Physical Effort
- High degree of mental effort

POSITION-SPECIFIC RESPONSIBILITIES AND TASKS:

- To sort, prioritize and technically process medications orders and requests (i.e. patient- specific dispensing, pass medications, TPN) into the computerized patient profiles. Includes product select changes, formulary auto-substitutions, review of documented medication histories.
- To participate in the collection of the Best Possible Medication History (BPMH) for admitted patients, relaying of corrections to providers of incorrect input on the BPMH
- To dispense all medication orders (first dose or patient-specific refills), pass medications, outpatient medications, Methadone, IV admixtures and high alert medications according to Pharmacy procedure into appropriate delivery system.
- To compound non-sterile, bulk manufacturing and specialty prescription items (i.e., dermatologicals, liquid preparations, etc.) according to Pharmacy procedure and approved manufacturing worksheets.
- To perform various checks during manufacturing process and a final accuracy check regarding individual patient medications, sterile products, manufactured/prepackaged items, prior to deliver to nursing units and according to Pharmacy procedure and as indicated on approved manufacturing sheet.

HOURS OF WORK: Monday to Friday, 0800-1600 & 0800-1400

Interested applicants are asked to apply, in writing, complete with full resume, indicating their qualifications and pertinent skills to:

Human Resources
Listowel Wingham Hospitals Alliance
careers@lwha.ca

PLEASE REFERENCE POSITION POSTING NUMBER WITH YOUR APPLICATION

Posting Date: July 31, 2025 @ 1:00pm

Posting Deadline: August 07, 2025 @ 1:00pm

Copies To: Bulletin Board