

**JOB POSTING – Listowel Site**

**Come work at LWHA!**

- ✓ Paid educational opportunities
- ✓ Free staff parking
- ✓ Tuition reimbursement grants based on eligibility
- ✓ Mileage for cross site travel
- ✓ Defined benefit pension plan, benefits without waiting period
- ✓ Competitive Salaries

**POSITION POSTING**                      **L25-56 - Existing Vacancy**  
**LOCATION:**                               **Listowel, Ontario**  
**POSITION:**                              **Distribution Clerk**  
**UNIT:**                                      **Stores**  
**STATUS:**                                 **Part-time**  
**START DATE:**                         **June 9, 2025**  
**SALARY:**                                **\$25.26 - \$26.78**

**POSITION SUMMARY:**

The purpose of the Materials Distribution Clerk is to deliver laundry supplies to each department. Making sure supplies are there as needed.

**QUALIFICATIONS:**

- High School Graduation Diploma or equivalent
- 0 to 3 months previous related experience

**EFFORT:**

- High Degree of Physical Effort
- Average degree of mental effort and analysis

**POSITION-SPECIFIC RESPONSIBILITIES AND TASKS:**

- Shipping and Receiving shipments
- Disperse clean laundry carts and manage quotas for them and pick up dirty laundry carts as required
- May be required for coverage for some duties of Storekeeper when on vacation or sick i.e. HMMS Ordering and Cart Replenishment
- Assist to ensure laundry carts are stocked or deliver supplies where/when required
- Lead, support or participate in key activities or action plans as identified on applicable Operational Plans
- Active member of Purchasing team meetings and huddles

**HOURS OF WORK:** Monday to Friday 23.5 hrs/wk, hours subject to change.

***Interested applicants are asked to apply, in writing, complete with full resume, indicating their qualifications and pertinent skills to:***

Human Resources  
Listowel Wingham Hospitals Alliance  
[careers@lwha.ca](mailto:careers@lwha.ca)

**PLEASE REFERENCE POSITION POSTING NUMBER WITH YOUR APPLICATION**

Date Posted: May 8, 2025 @ 1:00pm

Posting Deadline: May 15, 2025 @ 1:00pm

Copies to: SEIU Representative, Bulletin Board