

JOB POSTING – Wingham Site

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- ✓ Tuition reimbursement grants based on eligibility
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- ✓ Competitive Salaries

POSITION POSTING # W25-15 - New Vacancy
LOCATION: Wingham, Ontario
POSITION: Nutrition Assistant 1
UNIT: Nutrition and Food Services
STATUS: Part-Time
START DATE: June 2, 2025
SALARY RANGE: \$26.7-\$28.38 per hour

POSITION SUMMARY:

The Nutrition Assistant I is responsible for the service of meals, including therapeutic diets, special patient orders and hospitality/retail items. The NAI communicates with patients concerning food preferences from the semi-selective menu at the point of service and maintains open communication with the NFS team, Manager of NFS and/or Clinical Dietitian as appropriate. The NAI is also responsible for nourishments and snacks consistent with therapeutic diets and patient orders, and where no specific orders exist, common nourishments will be provided in patient kitchenettes. The NAI is expected to maintain a safe, clean and presentable work area in order to prevent cross-contamination and to maintain general safety in the NFS department.

QUALIFICATIONS:

- Grade 12 Secondary School Diploma
- Certificate in Safe Food Handling
- 3-6 months previous related experience; healthcare foodservice experience preferred with a working knowledge of therapeutic diets.

EFFORT:

- Moderate Physical effort
- Average degree of mental effort and analysis

POSITION-SPECIFIC RESPONSIBILITIES AND TASKS:

- Compile forecast sheets and prepares snacks, desserts using the therapeutic diet census system
- Review patient diet sheets, set up tray labels and take the burlodge carts to the patient units, enter diet changes into the computer system as known
- Adhere to all NFS policies and IDDSI guidelines
- Prepare for catering, vending, and cafeteria service as appropriate
- Check and monitor food temperatures and time in order Monitor best before dates; dispose when appropriate; rotate by first in first out
- Exhibits customer service skills

HOURS OF WORK: Must be available to work- 7:00– 3:00, 7:30-1:30, 11:00 –7:00, 3:00 – 7:00. Available to work all shifts including evenings, holidays and weekends.

Interested applicants are asked to apply, in writing, complete with full resume, indicating their qualifications and pertinent skills to:

Human Resources
Listowel Wingham Hospitals Alliance
careers@lwha.ca

PLEASE REFERENCE POSITION POSTING NUMBER WITH YOUR APPLICATION

Posting Date: April 15, 2025 @ 1:00pm

Posting Deadline: April 21, 2025 @ 1:00pm,

Copies to: CUPE Representative, Bulletin Board

LWHA is an equal opportunity employer. We are serious about fostering a diverse and inclusive workplace. We encourage applications from all equity-seeking groups, including but not limited to: Indigenous persons, visible minorities, persons with visible and/or invisible disabilities, persons who identify as women and persons of marginalized sexual orientations and gender identities. Accommodations are available for any part of the recruitment process upon request.