

JOB POSTING – CROSS SITE POSITION

Come work at LWHA!

- ✓ Paid educational opportunities
- ✓ Free staff parking
- ✓ Tuition reimbursement grants based on eligibility
- ✓ Mileage for cross site travel
- ✓ Defined benefit pension plan, benefits without waiting period
- ✓ Competitive Salaries

POSITION POSTING # L25-38- Existing Vacancy
LOCATION: Listowel, Ontario
POSITION: Occupational Health and Infection Prevention & Control Coordinator
UNIT: Human Resources / Clinical
STATUS: Full-Time
START DATE: As soon as possible
SALARY RANGE: \$45.17 - \$56.45 (5 step grid based on experience)

If you meet the qualifications for this position and would like to confidentially come on site for a job shadow opportunity, please email careers@lwha.ca to request. We will get back to you asap!

POSITION SUMMARY: The Coordinator of Occupational Health and Infection Control, provides leadership in the development, management and coordination of employee health, infection prevention and control program. The coordinator adjudicates illness claims and supports employees and their managers to develop early and safe return to work plans. Additionally, the Coordinator provides leadership and chairs the IPAC Committee; develops, implements and evaluates the IPAC program, specifically focusing on surveillance, reporting, and clinical consultations as necessary. The coordinator participates in and provides leadership for IPAC / Occupational Health-related projects and serves as an essential resource of the construction/renovation multi-disciplinary team. This position is accountable for contributing to the delivery of the organization's strategic directions including consistently engaging our staff and actively participating in regional work as required. The coordinator will play an integral role in supporting psychological safety for all employees and patients.

QUALIFICATIONS:

- Bachelor Degree in Nursing
- Current Registration with the College of Nurses of Ontario
- Certification in Occupational Health Nursing COHN(C)
- Current certification in Infection Control (CIC) or eligibility to certify preferable
- 3-5 years recent and related experience; acute care preferred

EFFORT:

- Minimal Physical Effort
- High degree of mental effort and analysis

POSITION-SPECIFIC RESPONSIBILITIES AND TASKS:

Occupational Health and Safety:

- Provides one-point contact to all LWHA staff in the identification of health and wellness issues and ensures systems and practices are in place to safeguard the privacy and confidentiality of all Employee Health files
- Ensure employees meet the organization's requirements for new hires. Oversee and provide structure to ensure that students, contractors, volunteers etc. meet the occupational health requirements of the organization.
- Provide care for occupational and non-occupational illnesses and injuries to LWHA employees including sickness and disability claims management
- Facilitate case management, guides Managers to effectively manage WSIB, STD, LTD, and non-occupational illnesses, facilitating early, safe and gradual return to work and modified work program/work accommodation for employees
- Provides confidential counseling in a trusting safe and respectful environment
- Monitors the effectiveness of Health, Safety and Disability Management Programs and makes recommendations to improve practices
- Develops educational and promotional materials and ensures effective communication to improve awareness, understanding and participation in Health and Wellness initiatives and ensures ongoing monitoring and evaluation of Health and Wellness initiatives
- With the Health and Safety Officer, the Coordinator actively participates in the Health and Safety Committee, providing reports with respect to employee injuries/illnesses, encourage the committee to address trends and provides guidance on best practices, recommends appropriate controls for identified hazards and supports the health and safety program ensuring that the organization meets legislative requirements, such as workplace violence, injury/illness reporting, and critical injury investigations to name a few
- Develops and coordinates the employee wellness program
- Coordinates and promotes employee access to the employee assistance program

Infection Prevention and Control Coordination:

- Development, implementation, and management of all aspects of the IPAC program
- Monitors health care associated infections through regular surveillance activities; reports publicly reported infection rates
- Designs, implements and evaluates LWHA Hand hygiene program
- Designs, implements and evaluates education on IPAC related topics; provides clinical consultations and recommendations on the management of infections.
- Supports an outbreak management team as necessary
- Provides leadership for the LWHA IPAC committee
- Disseminates IPAC information in appropriate formats
- Participates in professional IPAC organizations

LWHA is an equal opportunity employer. We are serious about fostering a diverse and inclusive workplace. We encourage applications from all equity-seeking groups, including but not limited to: Indigenous persons, visible minorities, persons with visible and/or invisible disabilities, persons who identify as women and persons of marginalized sexual orientations and gender identities.

- Provides leadership for IPAC / Occupational Health-related projects and serves as an essential resource of the construction/renovation multi-disciplinary team Provides guidance on construction activities, including participation on the multi-disciplinary team
- Provides expertise for product selection related to IPAC

HOURS OF WORK: 37.5 hours per week Monday to Friday

Interested applicants are asked to apply, in writing, complete with full resume, indicating their qualifications and pertinent skills to:

Human Resources, Listowel Wingham Hospitals Alliance

careers@lwha.ca

PLEASE REFERENCE POSITION POSTING NUMBER WITH YOUR APPLICATION

Posting Deadline: Upon Successful Recruitment