

Listowel Wingham Hospitals Alliance Board of Directors Meeting Minutes

Wednesday, January 29, 2025

LMH Sarah Ave Building / Microsoft Teams

PRESENT	Stacey Ash, Chair (V)	Kailey Fallis	STAFF PRESENT	Rhonda Scheeringa (V)
	Sheena Haines (V)	Doug Miller (V)		Becky Bloemberg (V)
	Rosalea Beyersbergen	Jessica Weber		Jade DeVries
	Jean Montgomery (V)	Monica Dey (V)		
	Conor O'Keefe (V)	Susan McLaughlin		
	Dr. T. Suggitt	Dr. S. Vander Klippe (V)		
	Justine Leslie (V)	Esther Millar		
			PATIENT REP	Rosemary Rognvaldson (V)
ABSENT			GUESTS	
REGRETS	Mark Foxton	Dr. S. Henderson	REGRETS	
	Derek Mendez			

1. CALL TO ORDER

Chair S. Ash called the Board of Directors meeting to order at 1812 hours.

2. APPROVAL OF AGENDA and CONSENT AGENDA

Moved by: Conor O'Keefe

Seconded by: Doug Miller

THAT the LWHA Board of Directors approves all motions formally passed in the Committee of the Whole meeting, the Agenda for Wednesday, January 29, 2025, and the following Consent Agenda reports be received as circulated:

- ♦ Board of Directors Meeting Minutes of November 27, 2024
- ♦ Executive Committee Minute Summary of December 11, 2024
- ♦ WDH Foundation Report
- ♦ Canadian Institute for Health Information Indicator Results 2023-2024: LMH
- ♦ Canadian Institute for Health Information Indicator Results 2023-2024: WDH

MOTION: CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

- There were no conflicts of interest declared.

4. BOARD EDUCATION: Emergency Department Quality Improvement Plan Project – Tori Ducharme, Michelle Wick & Chris Reyes, Mangers of Patient Care

- Tori Ducharme and Chris Reyes reviewed the Quality Improvement Plan project to gather data on patients returning to the emergency department within 72-hours; the project is a requirement of the Pay for Results program, which provides funding to LWHA's emergency departments.
- Data from a 6-month period showed 9% of patients at LMH, and 8.4% at WDH, returning to the emergency department within 72-hours. Over 60% of revisits were patients asked to return for IV antibiotics or wound care, or to receive test results or planned reassessment; the majority of patients asked to return were noted to have a family physician, with most being rostered locally.

- With the data received, the Emergency Department Quality Team will investigate improvement opportunities to address revisit volumes in collaboration with the Family Health Team, internal stakeholders, and external stakeholders, such as Ontario Health At Home. In April, LWHA will have access to a regional tracking system, which will benchmark LMH and WDH's revisit volumes against other sites.

5. OPEN SESSION: NEW BUSINESS / DECISIONS AND REPORTS

5.1 VP of Clinical Services and Quality / CNE Report – J. Leslie

- The IV Pump Project is moving ahead; Dr. Vander Klippe acknowledged LWHA's pharmacists for their significant involvement in programming the pumps.
- The LMH norovirus outbreak announced on January 14 was declared over on January 22; Public Health was pleased with the precautions implemented, and a debrief is taking place to discuss learnings and opportunities for improvement.

5.2 President and CEO Report – E. Millar

- WDH continues to recruit for a gastroenterologist; licensing requirements for Practice Ready Ontario physicians with anesthesia experience are being determined.
- The Huron Perth and Area Ontario Health Team (HPA OHT) have budgeted funds to support master services planning in Huron and Perth; this work will require community engagement.
- LMH will receive funding to support the Capital Planning process; this will be a significant and lengthy project, and an end date cannot yet be determined.
- [REDACTED]
- Ontario Health has promised to attach all Ontarians to a primary care provider by 2026; HPA OHT is expected to reach out to Dr. Philpott. LWHA could offer the available space in the Fisher Clinic expansion to support this work.
- In light of the recently announced provincial election, a list of questions to support the Board in advocating to local candidates was requested; E. Millar will confirm the Ontario Hospital Association's (OHA) lobbying restrictions, and report back.

5.3 Ontario's Diversity and Indigenous Specific Frameworks Briefing Note – R. Scheeringa

- To meet Accreditation standards, LWHA must adopt and utilize a recognized Equity, Inclusivity, Diversity and Anti-Racism (EIDA-R) framework; adoption of Ontario's diversity and indigenous specific frameworks will align LWHA with Ontario Health's EIDA-R best practices, and will prepare the organization well for HPA OHT's next joint accreditation cycle.

Moved by: Kailey Fallis

Seconded by: Sheena Haines

THAT the LWHA Board of Directors approves adoption of the Ontario Health Equity, Inclusion, Diversity and Anti-Racism Framework, and the First Nations, Inuit, Métis and Urban Indigenous Health Framework.

MOTION: CARRIED

5.4 Accreditation: Governance Functioning Survey – E. Millar

- As per Accreditation standards, the Board must complete the mandatory Governing Body Assessment; the survey will be distributed on January 31, and must be completed by February 10. Jodi Houston, Manager of Accreditation, will join the February Board meeting to review

results of both the Governing Body Assessment and OHA Board Self-Assessment; Jodi will then join the September meeting to brief the Board in preparation for Accreditation in November.

5.5 Update on Strategic Plan Refresh – E. Millar

- The Leadership Team, Medical Advisory Committees, and Strategic Planning and Communications Committee have been consulted in drafting the strategic plan refresh; townhalls are scheduled to consult with staff and physicians. At the request of the Patient Partner Council, the vision statement will be reworked to address their view on patient choice.
- The draft document will be brought to the Executive Committee, and then Board for approval in February; a Board Oversight Scorecard will be created for the Board to monitor progress.
- The Strategic Planning and Communications Committee indicated a desire for a robust strategic planning process to develop the next Strategic Plan.

5.6 LWHA Communications Plan 2024-2026 – E. Millar

- The Communications Plan was created to capture stakeholder engagement and communication, in compliance with Accreditation requirements. The list of “Local Politicians” will be revised to include all local areas, and South Bruce Grey Health Centre will be added under “Hospital System Partners”; North Huron’s Community Engagement Coordinator was a suggested beneficial media contact to include.

Moved by: Jessica Weber

Seconded by: Susan McLaughlin

THAT the LWHA Board of Directors approves the updated LWHA Communications Plan for 2024-2026.

MOTION: CARRIED

5.7 LWHA Public Disclosure of Information Policy – E. Millar

- As the organization is compliant with public salary disclosure, the Board did not feel it necessary to post the CEO contract on the LWHA website; this will be removed from the policy.

Moved by: Conor O’Keefe

Seconded by: Doug Miller

THAT the LWHA Board of Directors approves the Public Disclosure of Information Policy as amended.

MOTION: CARRIED

5.8 Status of Board Work Plan – E. Millar

- The Status of Board Work Plan will be included in the consent agenda for future meetings.

5.9 Board Meeting Evaluation Survey Results: November, 2024 – S. Ash

- Results of the survey show the November meeting to have the correct strategic focus, structure, and quality discussions; S. Ash committed to ensuring action items from previous meetings are followed up on, and reminded the Board that all voices are valuable. Feedback will continue to be obtained following each Board meeting.

5.10 Closed In-Camera Session

Moved by: Kailey Fallis

Seconded by: Susan McLaughlin

THAT the LWHA Board of Directors meeting move to ‘In-Camera’ session and that staff remain.

<u>MOTION: CARRIED</u>	
6.	CLOSED IN-CAMERA SESSION
	<ul style="list-style-type: none"> The in-camera minutes are under separate cover.
7.	BOARD RECOGNITION OF QUALITY IMPROVEMENT
	<ul style="list-style-type: none"> S. McLaughlin noted appreciation for the briefing note structure. K. Fallis expressed appreciation for the in-depth analysis being done with the emergency department revisit project.
8.	ONTARIO HOSPITAL ASSOCIATION
8.1	<u>Canadian Institute for Health Information Update: Your Health System: In Brief and In Depth</u>
8.2	<u>Population Health: Clarifying Concepts</u>
8.3	<u>Board Chair Brief: December, 2024</u>
8.4	<u>2025 Pre-Budget Key Messages</u>
8.5	<u>2025 Pre-Budget Recommendations Presentation</u>
	<ul style="list-style-type: none"> Provided for information purposes.
9.	CORRESPONDENCE
9.1	<u>Canadian Institute for Health Information Media Release</u>
	<ul style="list-style-type: none"> Provided for information purposes.
10.	COMMUNICATION REQUIRED FOLLOWING BOARD MEETING
	<ul style="list-style-type: none"> A summary of this meeting will be emailed. E. Millar will confirm lobbying restrictions with the OHA, and provide the Board with speaking notes and key messages for political advocacy if permissible.
11.	DATE OF NEXT MEETING
	<ul style="list-style-type: none"> Wednesday, February 26, 2025 WDH Boardroom / Microsoft Teams 1700 Hours
12.	MEETING EFFECTIVENESS EVALUATION
	<ul style="list-style-type: none"> An evaluation survey will be sent immediately following the meeting.
13.	ADJOURNMENT
<p>Moved by: Jessica Weber Seconded by: Kailey Fallis</p> <p>THAT there being no further business the LWHA Board of Directors meeting be adjourned at 2003 hours.</p>	
<u>MOTION: CARRIED</u>	
14.	BOARD ONLY