

**APPENDIX C - ATTESTATION**

**Attestation Form**

**Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)**

**TO:** The Board of the Listowel Wingham Hospitals Alliance, (the "Board")

**FROM:** Karl Ellis  
President & Chief Executive Officer  
Listowel Memorial Hospital

**Date:** **May 29, 2024**

**RE:** **April 1, 2023 – March 31, 2024 ("the Applicable Period")**

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On behalf of the **Listowel Memorial Hospital** (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- [to be added once ss. 15(1)(c.1) of the Act is proclaimed into force] the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a President & Chief Executive Officer in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at Listowel, Ontario this 29st day of May, 2024.



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Karl Ellis  
President & Chief Executive Officer  
Listowel Memorial Hospital

I certify that this attestation has been approved by the board of the Listowel Wingham Hospitals Alliance on May 29, 2024.



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**Doug Miller**

**Board Chair**

**Listowel Wingham Hospitals Alliance**

**SCHEDULE A to Attestation**

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;  
There are no material exceptions to declare.
  
2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;  
There are no material exceptions to declare.
  
3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;  
We are compliant with the expense claims directive.
  
4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and  
There are no material exceptions to declare.
  
5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.  
Exceptions listed below:

Description	Vendor	GL Amount	Notes
Rekey Hospital	Brandt Security Systems	\$33,303	Preferred vendor. Consistency of keying system for other buildings, increased security.
Single Sign On	Imprivata Inc.	\$109,230	Increase information technology security, procurement decision for application vendor was from regional initiative. This is a 36 month term, and is purchased out of Listowel for both sites.
Connectivity and Hosting Services Agreement	Comcentric	\$234,587	This agreement is in collaboration with many hospitals. This is a 54 month agreement and purchased out of Listowel for both sites.

### Hospital Report on Consultant Use

Name of Hospital: Listowel Memorial Hospital

NAME OF OH Region: Ontario Health West

REPORTING PERIOD: April 1, 2023 to March 31, 2024

No.	Consultant Firm Name	Name and Title of Consulting Contract	Contract Term <i>(If the contract term has been extended please include the original contract term and the amended contract term)</i>	Procurement Value <i>(A+B+C)</i> A=Original Value B=Value of Amendments C=Total Procurement Value Total Paid (\$)	Consultant Selection Process <i>(Open Competitive, Invitational Competitive, Non-competitive – If non-competitive explanation required)</i>	Modifications to Agreement <i>(if yes, did the procurement documents permit modifications to the term or value of the agreement?)</i>
1						
2						
3						