



# Listowel Wingham Hospitals Alliance

## Board of Directors Meeting

Wednesday, January 26, 2022  
WebEx

<b>PRESENT:</b>	Dale Gilchrist, Chair	Stacey Ash	<b>STAFF</b>	Rhonda Scheeringa
	Karl Ellis	Dr. T. Suggitt		Barb Major-McEwan
	Rick Boisvert	Jes Weber		Ainsley Morrison
	Dr. S. Vander Klippe	Penny Mulvey		Meghan Martin
	Susan McLaughlin	Doug Miller		Justine Leslie
	Dr. M. Moores	Bert Johnson		
	Hugh Clugston	Conor O'Keefe		
	Janny Pape		<b>PATIENT REP</b>	Rosemary Rognvaldson
<b>ABSENT:</b>	Dr. D. Gateman		<b>GUESTS:</b>	
<b>REGRETS:</b>	Sharon Skinn		<b>REGRETS:</b>	

### 1. CALL TO ORDER and WELCOME

Chair D. Gilchrist called the meeting to order at 1830 hours.

### 2. APPROVAL OF AGENDA AND CONSENT AGENDA

**Moved by: J. Weber**

**Seconded by: J. Pape**

**THAT** the LWHA Board of Directors approves the Agenda for Wednesday, January 26<sup>th</sup>, 2022 and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of November 24<sup>th</sup>, 2021
- LMH Foundation
- WDH Foundation
- Board Code Of Conduct Policy

**MOTION: Carried**

### 3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

### 4. BOARD EDUCATION: CREDENTIALING – K. ELLIS, DR. VANDER KLIPPE, DR. SUGGITT

- Credentialing is an important governance role.
- Applies to all professionals that aren't employed by the hospital (i.e. physicians, dentists, midwives). They're paid externally (i.e. OHIP, Family Health Team).
- The Board may appoint physicians to any group within the by-laws (e.g.. Associate), may determine what privileges get attached to those appointments, and can suspend or revoke privileges.
- Appointments cannot be for more than one year.
- The MAC provides recommendations to the Board upon reviewing the application.
- Restrictions can be an immediate action or non-immediate.
- Dr. Vander Klippe noted that applicants for Emerg must outline specific training that they've done

(applicable to that department).

- The Chiefs of Staff will personally call the references of anyone applying for Active privileges.
- The Board can refuse an appointment.
- Dr. Qureshi and Dr. B. Marshall review applications, in addition to the Chiefs of Staff.
- Ultimate approval happens at the board level.
- Renewal applications are done electronically.
- Temporary privileges can be granted to meet an urgent need.
- B. Johnson was grateful for the chance to understand the process.
- D. Gilchrist and K. Ellis agreed that if an applicant is considered questionable, that would be discussed with the Board.
- Dr. Moores noted that it is challenging to remove privileges once in place. This is subsequently reported to the College of Physicians and Surgeons of Ontario.

## **5. NEW BUSINESS / DECISIONS AND REPORTS**

### **5.1 VP of Clinical Services and Quality Report – J. Leslie**

- Health Human Resources remains a pressure point throughout the region. Recruitment is underway, with success recruiting previous students.
- Clinical departments have made staffing changes to support the 5<sup>th</sup> wave. J. Leslie recognized the nurses that have picked up extra time to keep the services open.
- LWHA received an exemplary standing from Accreditation Canada. Teams will review the final report and planning to address any recommendations will take place.
- Patient access and flow throughout region is a challenge. LWHA continues to support other hospitals in South West that have capacity challenges.
- R. Boisvert asked whether nurses were required to add to their patient load in light of the Health Human Resources challenges. J. Leslie explained that ratios were unchanged as a result of the up-staffing.

### **5.2 President and CEO Report – K. Ellis**

- K. Ellis acknowledged J. Leslie and R. Scheeringa for their staffing plans, and J. Leslie and A. Morrison for the results of the Accreditation survey.
- K. Ellis noted that while the WDH ED closure was avoided, it was a significant threat. K. Ellis recognized the physicians that were able to assist with covering the vacant shifts.
- Sketches for the Fisher Clinic expansion have been received.
- The pre-capital proposal for LMH has not yet received a response.
- LMH submitted a letter of support for the expansion of Caressant Care. K. Ellis thanked B. Johnson for participating in that meeting.
- R. Boisvert asked how the upcoming election will impact the Huron Perth Ontario Health Team. K. Ellis acknowledged that the HP OHT's ambitions are greater than their resources. Successes to date have included supporting Long Term Care and Retirement Homes, supporting Infection Prevention and Control practices, and the work being done at the Physician's table. The election is likely to impact this initiative, but unsure how.

### **5.3 Organization Chart – K. Ellis**

- S. Albrecht has accepted a position elsewhere. As a result, the portfolios were adjusted.

### **5.4 Accreditation – K. Ellis**

- Recommendations included improving engagement of patients and families.

- R. Rognvaldson noted that the Patient Partner Council is still in the initial stages of formation.
- R. Boisvert asked whether LWHA needed to reinvent best practices, or if a guideline exists already. The Ontario Hospitals Association has shared their document, and J. Leslie collaborates with other CNE's in the region to develop strategies that would engage patients and their families.

### **5.5 Walkerton ER Closure – K. Ellis**

- The impact has not yet been seen at LMH or WDH Emerg Departments, fortunately.
- Dr. Suggitt stated that the pandemic has highlighted the need for significant change, which was not likely understood by the public before now.
- Dr. Vander Klippe noted that there are stresses evident are at every level (i.e. ED, Inpatients, OB), commending the commitment from the Physicians and Nurses at both sites. Further, there is a positive workplace culture which has been beneficial.
- Dr. Moores noted that the staff, Physicians, and general public are stressed, particularly because no one knows how much longer the pandemic will continue for. It's important to respect and encourage time off of work.

### **5.6 MRI Proposal – K. Ellis**

- Rare opportunity to respond to a request for proposals in this way.
- Wingham covers a substantial geography to support the volumes necessary to operate an MRI.
- Equipment and renovations would be a local expense; Ministry would fund the operating costs to purchase the unit.
- H. Clugston asked whether the Foundation would lend WDH the money. K. Ellis clarified that the Foundation would not be lending the money, rather it would need to fund the purchase of the unit.
- H. Clugston suggested that the proposal should include LWHA's Exemplary result from the Accreditation. K. Ellis confirmed that this was included in the proposal.
- D. Miller asked when a response would be expected. K. Ellis expects a response before March 31<sup>st</sup>.
- S. Ash inquired about the space. K. Ellis explained that the Royal Oaks facility would accommodate the unit. The costs estimate includes this renovation. Insurance would likely increase.
- Dr. Moores noted that this is a great opportunity for WDH. A CT Scanner will be required at some point in the future.
- R. Boisvert inquired about whether surrounding communities would endorse this application. K. Ellis noted that some neighbouring hospitals are submitting proposals of their own, but that Hanover has provided a written endorsement.

**Moved by: B. Johnson**

**Seconded by: R. Boisvert**

**THAT** the Listowel Wingham Hospitals Alliance supports submitting a proposal to Ontario Health for approval and funding to operate an MRI scanner in Wingham, Ontario.

**MOTION: Carried**

### **5.7 Board Skills Matrix**

- This is a tool used to identify which skills, knowledge and experience is needed when recruiting new board members. Board members are to submit their completed document to Meghan or

Karl by the end of February.

**6. CLOSED IN CAMERA SESSION**

The in-camera minutes are under separate cover.

**Moved by: J. Weber**

**Seconded by: P. Mulvey**

**THAT** the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain.

**MOTION: Carried**

**7. HURON PERTH ONTARIO HEALTH TEAM**

- Details from previous OHT meeting included for information.

**8. BOARD RECOGNITION OF QUALITY IMPROVEMENT**

- H. Clugston appreciated the Credentialing presentation.
- D. Gilchrist thanked individuals for anticipating the staff absences, which has kept the hospitals operating.

**9. CORRESPONDENCE**

Population Health

- Attached for information.

**10. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING**

- A summary of this meeting will be emailed.

**11. DATE OF NEXT MEETING**

- Wednesday, February 23, 2022
- WebEx / WDH Board Room / LM Outpatient Building
- 1700 Hours
- B. Johnson and H. Clugston agreed that a hybrid option (2 board rooms / WebEx) would be the preferred format for the next meeting.

**12. MEETING EFFECTIVENESS EVALUATION**

**13. BOARD ONLY**

**14. ADJOURNMENT**

**Moved by: J. Weber**

**Seconded by: J. Pape**

**THAT** there being no further business the LWHA Board of Directors meeting be adjourned at 2005 hours.

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D. Gilchrist, Chair

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Karl Ellis, Secretary