

Listowel Wingham Hospitals Alliance

Board of Directors Meeting

Wednesday, October 27th, 2021

LM OP Building / WD Boardroom / WebEx

PRESENT:	Dale Gilchrist, Chair (W)	Stacey Ash (L)	STAFF	Rhonda Scheeringa (V)
	Karl Ellis (W)	Dr. T. Suggitt (L)		Barb Major-McEwan (L)
	Janice Pape (L)	Doug Miller (W)		Sandra Albrecht (L)
	Dr. S. Vander Klippe (W)	Penny Mulvey (W)		Meghan Martin (W)
	Susan McLaughlin (L)	Sharon Skinn (W)		Justine Leslie (W)
	Conor O'Keefe (V)	Bert Johnson (L)		Ainsley Morrison (W)
	Hugh Clugston (W)	Jes Weber (L)		
			PATIENT REP	Rosemary Rognvaldson (L)
ABSENT:	Dr. D. Gateman		GUESTS:	
REGRETS:	Dr. M. Moores	R. Boisvert	REGRETS:	

1. CALL TO ORDER and WELCOME

Chair D. Gilchrist called the meeting to order at 1907 hours.

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Moved by: S. McLaughlin

Seconded by: S. Ash

THAT the LWHA Board of Directors approves the Agenda for Wednesday, October 27th, 2021 and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of September 29th, 2021
- LMH Foundation
- WDH Foundation
- Executive, Governance and Nominating Committee Meeting Highlights

MOTION: Carried

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. BOARD EDUCATION: Accreditation – A. Morrison / K. Ellis

- Accreditors will review board activities. K. Ellis and A. Morrison provided an overview of some of the questions that may be asked of Board members.
- How do we define board's accountabilities? By Laws, policy that defines responsibilities.
- Updating corporate bylaws are presented to the Board and are subsequently adopted at the Annual meeting.
- A Skills Matrix helps to determine mix of experience and competencies of Board members.
- Incorporate voices of families through the Patient Partner Council.
- Board Chair recommendation comes from Executive committee.
- Board has an orientation process.
- Board confirms mandate with funding organization defined by the HSAA.

- Board oversees efforts to build partnerships with families through Patient Partner Council and surveys.
- Board identifies conflicts of interest through policy and declaration.
- Board oversees strategic planning through a specific committee and regular review.
- Board oversees the CEO's position, it's the Chair's responsibility.
- Board has a role in talent management through succession planning, recruitment.
- Organization has a documented process for granting privileges.
- Governing body reviews financial performance in the context of the strategic plan. Reports from VP Finance and Information Services provides insight.
- Board makes resource allocation decisions by having report from staff identifying issues. The Board has access to information in timely manner through the Committee of the Whole format.
- RL6 system assists with patient safety. Summaries are provided to the Board.
- Stakeholder communication includes newsletter, website, foundations.
- Quality and safety principles are addressed through a standing agenda item at meetings.
- Board monitors indicators of quality at monthly meetings (i.e. Quality Improvement Plan, scorecard).
- The Board holds Senior Leaders accountable (i.e. performance appraisals).
- Board sends highlights to staff.
- Demonstrates a commitment to recognizing team members for quality, members are asked to recognize quality at the end of each meeting.
- Board members were instructed to join the Accreditation meeting via WebEx.
- D. Gilchrist encouraged any board members that haven't replied to consider joining the meeting.

5. NEW BUSINESS / DECISIONS AND REPORTS

5.1 VP of Clinical Services and Quality Report – J. Leslie

- Working on nursing Health Human Resources plan. Acknowledgement of this challenge, many staff are working extra hours and shifts to care for patients. Dr. Vander Klippe agreed.
- The vacant LMH manager position has been posted. Interviews to be scheduled for November.
- Dr. Vander Klippe asked why the permanent full time nurse positions were allocated to Listowel. J. Leslie explained that Wingham has staff that are not getting enough hours, while Listowel doesn't have enough shift coverage. WDH will add shifts to weekend schedule to give PT staff more hours.
- J. Leslie committed to creating full time positions if needed at WDH. Additional full time positions were added in Wingham a few months ago.
- H. Clugston asked if nurses could be cross-site staff. J. Leslie explained that this concept is being considered, and that R. Scheeringa is having these discussions with the ONA union.

5.2 President and CEO Report – K. Ellis

- Health Human Resources issues continue to impact organizations throughout the health system, resulting in conversations across the region about where prioritization might lay. Action at a regional level not yet happening. System does not have enough people to do all that it used to.
- S. Skinn asked whether moving staff across the Alliance would be voluntary. K. Ellis confirmed that it would be.
- Listowel and Wingham have low occupancy (around 60%) while other sites are at or over capacity. Assistance to other sites has been offered.
- Thanks to J. Leslie and R. Scheeringa for their work with local staffing issues.
- Congratulations to J. Leslie in her new role as VP Clinical Services and Quality.

- LWHA has implemented a Vaccination policy that would require all staff to have their first dose by October 31, and second dose confirmed before November 30. The risk is manageable (6 staff at LMH with vaccines outstanding; 3 staff at WDH). R. Scheeringa noted that this is a difficult time for staff and leaders.
- Plans being developed for expanding the Hospital Information System. Current work is focused on defining the scope of the project and cost estimates.
- OHA continues to discuss shared benefits strategy. LWHA is locked into current benefit arrangements until 2024.
- HP OHT looking to undertake a joint accreditation survey in 2023. K. Ellis not interested in doing a full survey this quickly after November's survey. Will need to determine extent of survey in 2023. Hoping to see Accreditation Canada look at the way patients are treated by the system.
- C. O'Keefe asked about whether visitation policies would allow for more visitors, as he recently had feedback from public inquiring about this. LWHA has released a new visiting policy that was standardized across hospitals within South Western Ontario. For essential caregiving or compassionate reasons, visitors can be unvaccinated. If a social visit, that visitor must be fully vaccinated. If patient has a pending swab and is palliative, won't prohibit visitors.
- J. Weber asked how the social visit is differentiated from essential visits. J. Leslie listed the criteria that would help to define that (i.e. support person that was unable to communicate themselves). S. Skinn brought forward a hand-out that she received in Kincardine for J. Leslie to reference.
- D. Gilchrist asked whether regional hospitals are standardizing the scheduled visits like LWHA is. J. Leslie noted that while this may be confusing for the community, scheduled visits are necessary at LWHA due to ward rooms, but are not a standard expectation across the region. This is being reviewed regularly. D. Gilchrist suggested that the policy could be dependent on whether the patient is in a private room.

5.3 Appointment of the Medical Advisory Committee Members – K. Ellis

Moved By: P. Mulvey

Seconded By; J. Weber Carried

THAT the LWHA Board of Directors appoint the following Physicians to the Medical Advisory Committee 2021-2022:

Listowel Memorial Hospital

Chief of Staff: Dr. T. Suggitt

President of the Medical Staff: Dr. D. Gateman

Vice President of the Medical Staff: Dr. A. Qureshi

Secretary & Treasurer: Dr. R. Latuskie

Wingham and District Hospital

Chief of Staff: Dr. S. Vander Klippe

President of the Medical Staff: Dr. M. Moores

Vice President of the Medical Staff, Secretary & Treasurer: Dr. B. Marshall

MOTION: Carried

