



Listowel Wingham Hospitals Alliance Board of Directors Meeting

Wednesday March 28, 2018
Wingham and District Hospital
Board Room

PRESENT:	Rosemary Rognvaldson, Chair	Penny Mulvey	STAFF PRESENT:	Sandra Albrecht
	Bert Johnson	Gord Hunt		Brent Boshart
	Tom Soltys	Hugh Clugston		Cherie Dolmage
	Krishna Beharry	Doug Miller		Jennifer Johnston
	Dr. R. Latuskie	Dale Gilchrist		Kerri Steven
		Dr. G. Antoniadis		
			GUESTS:	
	Karl Ellis	Shannon Maier		
ABSENT:	Dr. A. Qureshi	Dr. J. Shuffield		
		Trevor Seip		
REGRETS:	Kris Dekker		REGRETS:	
	Debbie Miller			

1. CALL TO ORDER and WELCOME

Chair R. Rognvaldson called the meeting to order at 1817

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Moved by: Krishna Beharry

Seconded by: Gord Hunt

THAT the LWHA Board of Directors approves the Agenda for Wednesday March 28, 2018 and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of February 28, 2018
- Joint Board of Directors Meeting Minutes of February 28, 2018
- Facility Improvement Progress Report
- LMH Foundation
- WDH Foundation

MOTION: CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested declared.

4. BOARD EDUCATION

No Board Education was provided at this meeting

5. NEW BUSINESS / DECISIONS AND REPORTS

5.1 Hospital Services Accountability Agreement (HSAA) – Listowel Memorial Hospital

- K. Ellis explained that in previous years we have been extending our HSAA with the LHIN and the MOH; this year there is a new agreement for a 2 year period
- As part of the agreement reports on performance will be prepared for the Board at least once a year
- The new agreement will include specific obligations on French Language Services. We currently

are under no obligation to provide French services

- Currently we have no way to track French encounters
- Translations services are available when required. In order to determine utilization, we would need to review accounting records.
- T. Soltys questioned the rationale behind the wait time strategy.
 - Funding is incremental money that is paid to hospitals per procedure such as hips, knees, cataracts, MRIs and CTs. We do not expect any wait time money for our CT.
 - We have made an application to become part of the wait time information system for CT's in order to track our waits.
 - Performance targets are very reasonable and achievable
- K. Ellis has recommended that the agreement be signed by the board chair and the CEO

Moved by: Gord Hunt

Seconded by: Penny Mulvey

THAT the LWHA Board of Directors authorizes the Board Chair and the CEO to sign and execute the Hospital Services Accountability Agreement with the South West Local Health Integration Network for the period of April 1, 2018 to March 31, 2020.

MOTION: CARRIED

5.1.2 Hospital Services Accountability Agreement – Wingham and District Hospital

Moved by: Dale Gilchrist

Seconded by: Doug Miller

THAT the LWHA Board of Directors authorizes the Board Chair and the CEO to sign and execute the Hospital Services Accountability Agreement with the South West Local Health Integration Network for the period of April 1, 2018 to March 31, 2020.

MOTION: CARRIED

5.2 Chief Nursing Executive Report - S. Maier

Highlights from S. Maier's report included:

- LWHA has been successful with the appeal to Accreditation Canada; we have been upgraded to Exemplary Status
- Have had two successful "go live" launches of the Nursing clinical documentation in the Emergency Departments, nursing staff are very happy so far
- Trauma course offered by the London trauma team for hospital physician and nursing staff booked for both sites for the spring.
- There have been a few resignations recently that has put us in a staffing crunch for the upcoming summer months; a huddle was held to figure out what jobs need to be posted as soon as possible; will keep board posted on the status of recruiting for nursing staff
- K. Beharry asked if sharing nurses between facilities is a possibility.
 - C. Dolmage explained that there are separate unions at each hospital so an employee would have to apply for a job at the opposite site.
 - We are seeking a legal opinion regarding the impact of Bill 148 on our cross site employment model.
 - There is a risk to be paying significant overtime if the jobs are not filled
- In order to make transfers from facility to facility smoother for Form 1 mental health patients a meeting with the deputy chief of operations of Perth County Paramedics was held to work through what is the best way to get patients to these form 1 facilities; we will continue to work with EMS, patients, non-urgent transfer, and the South West LHIN to support the safe and effective transfer of these patients.

5.2.1 EMR Update

- Included in the package for information
- S. Maier explained the core project; creating a secure electronic health record information system so that all patient medical information can be safely shared and accessed by any health care provider, whenever they need it wherever they are
- Patients will be able to access their own charts through a portal called mychart
- T. Soltys would like to see the flow of cost information in a graph rather than a table

5.3 Chief Executive Officer Report - K. Ellis

Highlights from K. Ellis' report included:

- The date for the LMH volunteer event has been established and will be held on April 25th
- Attended the Schulich School of Medicine retreat and presented around the challenges of physician recruitment in rural hospitals; was informed while at the conference that no physicians in rural Ontario taking on residents are getting paid to take on residents aside from the physicians in communities with medical schools such as London; he indicated that there would be better chances of successful recruitment if there was a full time residency program close by; possibility of partnering with other hospitals to create a full time program
- Schulich is in London and satellite school in Windsor
- 95% sure that we will have two new physicians for the Wingham and District Hospital this summer; a public announcement will be made when contracts are signed
- Have met with the townships of Huron Kinloss and Ashfield Colborne Wawanosh regarding the renovations of the Lucknow clinic; they have set aside some capital money to redevelop and refresh the building for future tenants

D. Gilchrist was approached by a patient in the Lucknow community regarding a standing order that was written by Dr. Shubat and since he has retired the lab would not accept the order; the patient did not receive any notice that his standing order was not viable anymore; K. Ellis noted that situations such as this were an oversight in the transition of Dr. Shubat's patients

5.4 Listowel Memorial Hospital Capital Budget

Capital budget was tabled in January and there have not been any changes made since then

Moved by: Krishna Beharry

Seconded by: Tom Soltys

THAT the LWHA Board of Directors approves the Listowel Memorial Hospital 2018/2019 Capital Budget Plan.

MOTION: CARRIED

5.5 Wingham and District Hospital Capital Budget

Moved by: Gord Hunt

Seconded by: Hugh Clugston

THAT the LWHA Board of Directors approves the Wingham and District Hospital 2018/2019 Capital Budget Plan.

MOTION: CARRIED

5.6 Listowel Memorial Hospital Operating Budget

- T. Soltys noted that he listened to a recent radio broadcast that stated hospitals were getting a 4.6% increase in funding this year; K. Ellis responded advising the Board that a phone call was

received telling us that we would be getting a 2% increase but 4.6% was the average across all hospitals in the province for a variety of funding initiatives.

- Allocation letters will be coming stating that \$291,000 will be received for Listowel and \$257,000 will be received for Wingham

Moved by: Tom Soltys

Seconded by: Krishna Beharry

THAT the LWHA Board of Directors approves the Listowel Memorial Hospital 2018/2019 Operating Budget Plan.

MOTION: CARRIED

5.7 Wingham and District Hospital Operating Budget

Moved by: Penny Mulvey

Seconded by: Dale Gilchrist

THAT the LWHA Board of Directors approves the Wingham and District Hospital 2018/2019 Operating Budget Plan.

MOTION: CARRIED

5.8 2018 / 2019 Quality Improvement Plan

Moved by: Penny Mulvey

Seconded by: Doug Miller

THAT the LWHA Board of Directors approves the 2018/2019 Quality Improvement Plan as presented.

MOTION: CARRIED

5.9 Move to Closed In-Camera Session

Moved by: Bert Johnson

Seconded by: Krishna Beharry

THAT the LWHA Board of Directors meeting move to 'In-Camera' session and that staff remain.

MOTION: CARRIED

6. CLOSED IN CAMERA SESSION

The in-camera minutes are under separate cover.

7. BOARD RECOGNITION OF QUALITY IMPROVEMENT

▪

8. CORRESPONDENCE

8.1 Understanding Your Legal Accountabilities – A Guide to Ontario Hospitals

8.2 ONE CARE Home and Community Support Services

9. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING

▪

10. DATE OF NEXT MEETING

- Wednesday, April 25, 2018
- Listowel Memorial Hospital Outpatient Building
- 1700 Hours

11. MEETING EFFECTIVENESS EVALUATION

▪

ROUND TABLE DISCUSSION

Executive Committee Nominations

- T. Seip is undecided if he is seeking renomination so unsure if we have a board vacancy or not
- If T. Seip vacates his seat P. Mulvey has spoken with a lawyer and he has agreed to seek nomination
- P. Mulvey will be nominated Chair of the Board as R. Rognvaldson steps down
- K. Beharry will be nominated to 1st vice chair and H. Clugston will be nominated to 2nd vice chair
- T. Soltys will be nominated to continue as Board Treasurer

- CEO evaluation is to go out in early April

Chair Rognvaldson informed the Board about the annual symposium that the LHIN hosts each year. The symposium will be held on May 26th, 2018 in Stratford with mental health as the focus. Margaret Trudeau is a speaker. Information will be circulated to the Board.

12. ADJOURNMENT

Moved by: Krishna Beharry

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 2001 hours.

Rosemary Rognvaldson, Chair

Karl Ellis, Secretary