

**Listowel Wingham Hospitals Alliance
Board of Directors Meeting
Wednesday January 31, 2018
Wingham and District Hospital
Board Room**

PRESENT:	Rosemary Rognvaldson, Chair	Penny Mulvey	STAFF PRESENT:	Kerri Steven
	Bert Johnson	Gord Hunt		Brent Boshart
	Kris Dekker	Hugh Clugston		Jennifer Johnston
	Debbie Miller	Doug Miller		
	Krishna Beharry	Trevor Seip		
	Dr. R. Latuskie	Dale Gilchrist		
	Karl Ellis	Shannon Maier		
ABSENT:	Dr. A. Qureshi	Dr. J. Shuffield		
		Dr. G. Antoniadis		
REGRETS:	Tom Soltys		REGRETS:	Cherie Dolmage

1. CALL TO ORDER and WELCOME

Chair R. Rognvaldson called the meeting to order at 1910

2. APPROVAL OF AGENDA AND CONSENT AGENDA

Moved by: Penny Mulvey

Seconded by: Gord Hunt

THAT the LWHA Board of Directors approves the Agenda for Wednesday January 31, 2018 and the following Consent Agenda reports be received as circulated

- Board of Directors Meeting Minutes of November 29, 2017
- Executive, Governance and Nomination Committee Briefing Note
- Strategic Planning / Communication Committee Briefing Note
- LMH Foundation
- WDH Foundation

MOTION: CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested declared.

4. BOARD EDUCATION

4.1 Accreditation Debrief - S. Maier

- 23 priority process across both sites were looked at by the Accreditors
- One Required Organizational Practice (ROP) was unmet around narcotic safety
 - We have appealed this ROP and should know the outcome of that appeal in March
- Highlights since the last survey included:
 - Recognition of staff
 - Redevelopment
 - New CT
- Challenges since the last survey included:
 - Ongoing physical plant

- Strengths that were identified are:
 - Quality reporting, scorecards and decision support and analysis
 - Financial stability
 - Capital equipment and community fundraising
- Opportunities included:
 - Coming together as “one” hospital
 - Continue to move towards full electronic chart
 - Maintaining OB volume
- Accreditation Canada identified the recruitment of patient partners as an opportunity for LWHA
 - The board will discuss this opportunity as a group at a later date
 - Is there a risk of “full time patients” acting as a parallel advisory committee to the board?
 - Keep in mind that most board members have been patients and can provide than perspective
 - Some organizations designate a board member to bring the patient perspective to each meeting
 - A patient advisory committee that meets quarterly could be a very healthy link to look at from a governance point of view
 - May be an opportunity to recruit for future board members
- Next steps
 - Await the results of appeal
 - A debrief for the Leadership team is scheduled for March 8th submission of 2 supplementary
 - Submission of supplementary evidence prior to October for two standards:
 - Diagnostic Imaging 8.9 (cleaning and reprocessing diagnostic devices and equipment)
 - Perioperative Services 4.10 (transporting contaminated equipment between clean bins)

5. NEW BUSINESS / DECISIONS AND REPORTS

5.1 Board Retreat 2018

- Will be held on April 4th in Wingham
- Invites will be extended to NPFHT, NHFHT and the Recruitment committees
- Jim Whaley is available to facilitate
- The SWLHIN will have representation available to discuss the sub regions and expectations
- Will be doing a “speed dating” scenario to explore topics that were described in the briefing note

5.2 Chief Nursing Executive Report - S. Maier

Highlights from S. Maier’s report included:

- As of January 29, visiting hours will be flexible to accommodate patients’ circumstances; there will be no prescribed hours
- Patients will be assured that their families are welcome at their side regardless of the time of day
- A guideline has been put in place and supports staff and patients to limit visitors when appropriate for the purposes of rest, care delivery, outbreak, privacy, and safety/security issues

5.3 Chief Executive Officer Report - K. Ellis

Highlights from K. Ellis’ report included:

- With the retirement of B. Boshart fast approaching the senior leadership team would like to welcome S. Albrecht to the Chief Operations Officer role effective February 1st, 2018
- North Huron Wingham Police
 - The Township of North Huron is considering options for OPP coverage vs. the Wingham

Police Force

- The Wingham and District Hospital does rely on the Police for a fast response in emergency situations
- If access to a timely police response is not available we would have to hire security which could impact budgets at both hospitals by at least \$500,000
- The response time has been raised with the Township of North Huron with the location of the new OPP office in Clinton
- No decisions will be made by the Township until late February, at the earliest
- Richard W. Levan Airport in Wingham was considered a Huron County asset in a recent commissioned review
- The Wingham and District hospital will continue to use the helipad at the airport for Ornge Air ambulances

5.4 May Education Session

- Currently there is nothing scheduled for Board Education in May
- After discussion it was determined that the May education session will be a story from a patient who was recently discharged from the Wingham and District Hospital rehabilitation program along with a program presentation by the Manager.

5.5 Board Skills Matrix

- Board members are asked to complete the matrix and leave with J. Johnston at the end of the meeting

5.6 Move to Closed In Camera Session

Moved by: Kris Dekker

Seconded by: Dale Gilchrist

THAT the LWHA Board of Directors meeting move to the In Camera session and that staff remain.

MOTION: CARRIED

6. CLOSED IN-CAMERA SESSION

The in-camera minutes are under separate cover.

7. BOARD RECOGNITION OF QUALITY IMPROVEMENT

Rehabilitation program

- Occupancy numbers are outstanding
- Have heard nothing but good stories from patients about this program
- The Board would like to hear a patient story
- Will bring forth for the May Board Education

8. CORRESPONDENCE

Separate reading package was distributed

9. COMMUNICATION REQUIRED FOLLOWING BOARD MEETING

- Letter of recognition to North Huron Family Health Team acknowledging their efforts to support primary care in Lucknow
- In the future a letter to acknowledge Dr. Shubat's 30 years of service will be sent directly to him

10 DATE OF NEXT MEETING

- Wednesday, February 28, 2018
- Listowel Memorial Hospital Outpatient Building
- 1700 Hours

12. MEETING EFFECTIVENESS EVALUATION

- Thank you to the board for a valuable meeting with an extremely long agenda
- Great information in the package

13. ADJOURNMENT

Moved by: Krishna Beharry

THAT there being no further business the LWHA Board of Directors meeting be adjourned at 2025 hours.

Rosemary Rognvaldson, Chair

Karl Ellis, Secretary